

MINUTES

Lymm High School PTA

Date: Monday 22 January 2024

Chair: Kerry Spink and Clare Martin

Treasurer: Jo Cope

Minutes: Daniela D'Andreta

In Attendance

Kerry Spink (KS, Co-chair), Clare Martin (CM, Co-chair), Jo Cope (JC, Treasurer), Gwyn Williams (GW, LHS Head), Natalie McGillivray (NM), Kirsty James (KJ), Fiona Hutchison (FH), Rodrick Chakavarika (RC), Helen Davison (HD), Rachel Hind (RH), Nicola Storey (NS), Louise Hassall (LH), Ceris Shadwell (CS), Daniela D'Andreta (DD).

Apologies

Emma Roberts (ER), Emma Openshaw (EO), Kirsty Holden (KH).

Welcome

KS and CM welcomed everyone to the meeting.

Minutes / Matters Arising

The minutes were read and accepted. Noted we may need to review the PTA circulation list.

Updates

Head Teacher's Report:

- Good results for Y11 mock exams.
- Tyn-y-Felin – hope to be able to contact parent soon regarding a potential Y7 residential in summer term.
- Y9 Options Evening ran successfully – great to be able to hold this face-to-face again since Covid.
- Performing Arts bid – school is continuing to explore options.
- Class Charts app – overall working well. School is monitoring functionality of the app. Feedback reported on Facebook group - some parents are experiencing some technical issues on the app (automatic logging out, blank screen, late notifications).

Chairs' Update:

- Two fundraising events have taken place since the November PTA meeting – High School Musical Bar and Santa Float. Many thanks to parent volunteers and school.
- Santa Float is a wonderful event and always enjoyed by all but requires a lot of coordination to secure dates, especially due to the busy time of year. Suggestion that next year it may be better to pick dates and ask for volunteers for those dates, or send the dates and details of the volunteers to the co-ordinator direct to ensure the slots are booked in. This year we lost slots due to waiting for responses from volunteers as to what date they could do.
- Noted that for future bar events it would be helpful to have laminated set-up instructions to make things easier for new volunteers (including visual guides on stocking and Sum-Up payments). One 'core' volunteer to be present at all events.

- LHS Rugby Presentation Eve: date clashes with planned PTA Quiz Night, potential issue with tickets sold and duplicate alcohol licensing. **Action: GW/NM to check licensing rules and update KS. PTA to monitor impact of clash on ticket sales/refund requests.**
- Initial feedback from parents to school on parents' evening booking system: may be better to open bookings at 6pm after work if possible, rather than first thing in the morning.

Treasurer's Update:

- High School Musical Bar total profit was £980.10 (an increase on last year's profit of £915.06). Remaining stock available for future events.
- Santa float – amount raised TBC.

Fundraising for academic year 2023-24

Events

Quiz Night, LHS Hex (Fri 2nd Feb)

107 tickets sold. Caterer booked (burrito van). Hygiene and insurance certificates checked. Alcohol license approved. Donations for raffle prizes from parents gratefully received, a fantastic response. Volunteer list collated for the night. Food orders to be taken at tables.

Action: NM to contact parents re dietary requirements and print price lists/menu options/order form.

Action: LH/KS – stocktake and refreshment order.

Action: Confirm to JC float required for the night

Action: KS purchase raffle ticket book

Parent Party (26th April)

Band and venue booked (Lymm Golf Club). Ticket price tbc (around £20pp, including food and entertainment). Min 60 people, max 100.

Action: HD/NM send out Save the Date

Lymm Transport Day (23rd June)

Needs around 200 volunteers. PTA would like to support, donation to school in return for volunteers.

High Legh Sunday Teas (date(s) tbc – May-July)

Longstanding community event at High Legh Village Hall - potential for PTA to be involved. Expression of interest submitted – can select 1 or 2 dates for PTA (tbc, 2nd May and another in June or July, need to confirm). A list of cakes and sandwiches required for the day will be provided by the High Legh Community Association – must be homemade. Volunteers needed to bake/prepare, and around 10 people needed to set up and sell on the day. Profit split equally between HLCA and PTA. RH happy to lead.

Lymm Ladies Lunch (7th June)

Date of Friday 7th June has been provided by the venue (Lymm Rugby Club). Further discussion on hosting arrangements (LHS/primaries). A marquee is required, option to get funding from a corporate organisation (tbc).

AOB

Next meeting: Monday 15th April MS Teams.